

## Standard Room Hire Rates

### Cardinia Cultural Centre Room Hire Rates - Effective July 1st 2011

#### STANDARD RATES

Room	Hire Period and Room Changes				Attendant	
	4 Hours (morning or afternoon)	8 Hours (morning or evening)	Full Day plus evening	Additional Hours (per hour)	FOH Attendance Fee	Usher or Out of Hours Attendant
Lakeview Room	\$280	\$423	\$642	\$56	\$35	\$32
Dance Room	\$280	\$423	\$642	\$56	\$35	\$32
Banquet Room	\$561	\$844	\$1,114	\$112	\$35	\$32
Seminar Room	\$124	\$163	\$214	\$28	\$35	\$32
Gallery	\$140	\$214	\$337	\$43	\$35	\$32
Workshop	\$51	\$96	\$140	\$26	\$35	\$32
Theatre for Functions	\$248 (first hour)			\$106	\$35	\$32

#### ADDITIONAL INFORMATION

- Standard hire periods are (1) morning: 8:30 to 12:30 pm, afternoon: 1:00 to 5:00 pm and evening: 5:30pm to Midnight or (2) combinations of these periods. Hire outside of these times is available.
- Additional hourly fees apply: (1) to times beyond the stated hire periods above, (2) for room access required outside the booked hire periods (3) in full after 15 minutes of any additional hour.
- Extended time should be considered where 'bump-in' & 'bump-out' access is required as rooms may be booked by another party on either side of an agreed hire period.
- FOH and Ushers are required as follows for theatre and cabaret style functions: 0 - 20 = No ushers, 21-50 = 1 usher, 51-100 = 2 ushers, 101-200 = 3 ushers, 201plus = 4 ushers.
- Reception is attended during normal weekday business hours but attendant fees may apply for evenings, weekends, public holidays or outside standard hire periods.\*
- Technical services and a large range of audio visual equipment are available. Contact our Technician on 5945 0004 or 0412 117 260 for assistance.
- Theatre rates include charges for technician. Conditions apply & additional charges may occur\*
- The venue is fully licensed and catered. Contact the Catering Manager on 5945 0015 for all enquiries including non-dining linen requirements.
- Event security staff and crowd control are not included in room hire fee and, if deemed necessary for an event, will be at the expense of the hirer.\* Please note hire contract for recommended services.
- All rates and charges are GST inclusive and subject to change without notice.

CONFERENCES – EXPOS – MEETINGS – LECTURES – PERFORMING ARTS  
WORKSHOPS – WEDDINGS – SPECIAL EVENTS